

## Dandenong High School

Certificate III in Information Technology

Course Code ICA30105

Duration 1 year

RTO Chisholm Institute  
RTO Code: 0260

Attendance Wednesdays

### Program:

#### Units 3 & 4

<b>Common Core compulsory units</b>	
ICAD3218A	Create user documentation
ICAI3020A	Install and optimise operating system software
ICAT3025A	Run standard diagnostic tests
ICAU3004A	Apply occupational health and safety procedures
ICAS3031A	Provide advice to clients
<b>Electives Applications Stream</b>	
ICAU3126A	Use advanced features of computer applications
ICAU3028A	Customise packaged software applications for clients
<b>Electives</b>	
ICAS3234A	Care for computer software
ICAI3110A	Implement system software changes
ICAU3019A	Migrate to new technology
ICAB3018A	Develop macros and templates for clients using standard products
ICAB4169A	Use development software and IT tools to build a basic website
ICAB4225A	Automate processes
ICAD4217A	Create technical documents